

KCCD District Consultation Council

Notes

Date:	Tuesday, October 28, 2025 via Zoom	
Time:	1:00 p.m.	
Members:	Steven Bloomberg, Melissa Thornsberry, Gina Duran, Heather Ostash, Sean Hancock, Primavera Monarrez, Rebecka Zepeda, Stacy Pfluger, Chad Houck, Cindy Ceja-Miranda, Garrett Wilkinson, Matthew Crow, Sherie Burgess, Yvonne Mills, Jaime McClure, Zach Wharton, Kristi Covington, Katelynn Clay, and Jennifer Serratt Absent: Isaac Juarez, Khalfani Mackey	
A.	Welcome and Review of the Agenda <ul style="list-style-type: none"> - Announcement of Primavera Monarrez as permanent President of Porterville college Review of the Minutes <ul style="list-style-type: none"> - There were no changes to the notes. 	Bloomberg
B.	Chancellor's Report <ul style="list-style-type: none"> - Upcoming Board Meetings: The November Board meeting has been moved to Tuesday, November 18, and the December meeting will be held on Tuesday, December 16. - Staffing Update: The recruitment for the Vice Chancellor of Human Resources (VCHR) is in progress, with a selection recommendation scheduled for Board approval in December. An update on the Bakersfield College Presidential search will be provided to the BC campus on October 31. - Temporary Employment Agreements (TEAs): TEAs have been extended through June 30, 2026, to allow sufficient time for the effective onboarding and implementation of related changes. Bloomberg commended Gina Duran and the Human Resources team for their preparation and ongoing work to support this transition. Following discussion, Bloomberg reminded colleges that staffing adjustments must be incorporated into the budget development process to ensure fiscal alignment and planning consistency. - Faculty Obligation Number (FON): The Chancellor will review FON projections and requirements with college presidents, and this item will be included on the November District Consultation Council agenda. - Title 5 Revisions: College Vice Presidents are reviewing recent Title 5 revisions that require all instructional materials to be available to students on the first day of class. Updated Board Policy language was released in a supplemental CCLC update and will be incorporated into the next Board Policy review cycle. 	Bloomberg

	<ul style="list-style-type: none"> - College Discovery Academy (CDA): The inaugural College Discovery Academy is scheduled to launch in Summer 2026, providing early exposure and engagement opportunities for prospective students. - DSL Mobile Learning Lab Launch: The DSL Mobile Learning Lab will officially launch on December 4 at 10:00 a.m. at the District Office. 	
C.	<p>2026-2027 Budget Development Timeline</p> <ul style="list-style-type: none"> - Beginning with the 2025–2026 planning cycle, the Annual Unit Review (AUR) timeline shifts into the spring to provide additional time for college input and to better align unit priorities with budget development. - In addition, the budget calendar now includes an expanded consultative window between the Tentative and Adopted Budgets to strengthen transparency and collaborative decision-making. <p>Following publication of the Tentative Budget (typically June) and before the Adopted Budget (typically September), the district will host structured opportunities for feedback and scenario review with DCC and college governance/budget bodies.</p>	Thornsberry
D.	<p>District Office Administrative Unit Review Update</p> <ul style="list-style-type: none"> - Beginning with the 2025–2026 cycle, the Annual Unit Review (AUR) process will transition to a two-year review cycle. This change is designed to provide units with more time for meaningful reflection, data analysis, and implementation of action plans. The updated AUR format introduces several key components to strengthen alignment between unit planning and districtwide goals: - Service Area Outcomes (SAOs): Units will identify and assess key outcomes that measure the effectiveness of their services and contributions to student success. - Organizational Structure: Each unit will outline its current structure to provide context for operations and planning. - Key Accomplishments and Impacts: Units will highlight major achievements, innovations, and their demonstrated impact on students, employees, and the broader community. - Alignment with the Strategic Plan: Each AUR will connect unit goals and initiatives to the Kern Community College District Strategic Plan, ensuring coherence across all levels of planning. - The new AUR format will be completed through a web-based form, which will streamline submission and review. This platform will also allow the colleges to provide direct feedback on submitted AURs, enhancing collaboration and transparency across the district. 	Ostash
E.	<p>Review of Board Policies and Administrative Procedures (BPs/APs)</p> <ul style="list-style-type: none"> - Update #46 includes several important policy revisions and additions, notably those related to Housing and Student Fees. These updates are being presented to the Council for a first read, marking the beginning of the review and feedback process. - Council members are asked to share Update #46 with their respective constituency groups to ensure broad awareness and engagement in the review process. Feedback and questions regarding the proposed policy changes should be directed to Heather Ostash, who will compile and address comments prior to the second reading. - The intent of this review cycle is to maintain transparency, gather diverse perspectives from across the district, and ensure that the policies accurately reflect current practices, compliance requirements, and the needs of 	Ostash

	students and the colleges.	
F.	Center for Professional Development and Wellness Update <ul style="list-style-type: none"> - The Center for Professional Development and Wellness continues to expand leadership and professional growth opportunities for all employee groups across the district. - Leadership Development: Building on last year's successful <i>Supervisory Leadership Institute</i>, the district has launched the new Management Leadership Institute, designed to engage both new and continuing managers in strengthening leadership capacity and collaboration. - Leadership Academy: The Leadership Academy includes 22 participants this year, representing all employee groups, and continues to foster cross-district learning, innovation, and professional connection. - Master Classes: The Center is offering a series of Master Classes that provide a deeper exploration of key topics relevant to higher education and district operations. These sessions are open to all employee groups. - Districtwide I³ Taskforce: The Immersion, Innovation, and Instruction (I³) Taskforce has officially launched, co-chaired by faculty member Rachel Duarte, and will guide districtwide initiatives focused on instructional excellence and innovation. - Onboarding Program Development: The Center is in the final stages of developing a comprehensive onboarding program for all employees. The program will include a welcome message from the Chancellor, a drone tour of each college site, and highlights of key employee resources such as the Employee Assistance Program (EAP), health benefits, and professional development opportunities. 	Coston
G.	Constituency Topics: <ul style="list-style-type: none"> - CSEA leadership at Bakersfield College (BC), in collaboration with Human Resources, is meeting with all new classified employees to provide a 30-minute orientation focused on introducing campus operations, resources, and union support. CSEA leadership at Porterville College (PC) and Cerro Coso Community College (CC) have established similar onboarding processes for their classified employees to ensure consistent engagement and connection across the district. - Looking ahead, Bloomberg intends to expand and formalize the onboarding and orientation process for all new team members districtwide. This enhanced program will emphasize the culture, mission, and values of both the district and the colleges, fostering a unified understanding of KCCD's goals and community. 	Wharton
H.	Wrap-up / Future Agenda Topics	Bloomberg
Next meeting scheduled for November 25, 2025		

Supporting documents may be accessed from the District Consultation Council website, <https://committees.kccd.edu/committee/district-consultation-council>